

# Pay Your Taxes & Utility Bills Online – It's Easy!

You can pay your bills quickly and securely through your bank's online bill payment service. No need to visit the office. Follow these simple steps:

## Step 1: Log in to Online Banking

Use your bank's app or website.

## Step 2: Add Us as a Payee

- Go to Manage Payee or Add Payee.
- Search for Municipality of Lorne or RM of Lorne.
- If you can't find us, contact your bank for help.



## Step 3: Enter Your Account Number

- For taxes: Use the first 7 digits of your roll number (do not include the last 3 digits, e.g., "000").
- For utilities: Use the first 6 digits only (do not include the last 4 digits, e.g., "0010").
- It is not necessary to enter the leading zeros.

## Step 4: Set Up Each Account Separately

You must create a separate payee entry for each bill:

- Each tax roll number needs its own payee.
- Each utility account needs its own payee.
- For special invoices (e.g., St. Leon snow clearing), register with us and use your customer number as the account number. Email [info@lornemb.ca](mailto:info@lornemb.ca) each time you pay a snow clearing invoice online.

## Step 5: Make Your Payment

Once each account is added, you can pay your bills anytime.



# Municipality of Lorne – Online Payments

How to find your account number:

## UTILITY NOTICE

<b>Date Issued:</b>	
05-Apr-2027	
<b>Due Date:</b>	
30-Apr-2027	
<b>Customer Number:</b>	<b>Account Number:</b>
9999	<b>012345 0010</b>
<b>Service Address:</b>	
1980 Lovely Lorne St	
<b>Billing Period:</b>	
01-Jan-2027 - 31-Mar-2027	

## 20XX PROPERTY TAX BILL

DETACH AND RETURN WITH PAYMENT TO:

<b>ROLL NUMBER</b>
<b>0123456.000</b>

## Important Notes:

- Payments can take 3–6 business days to process, so pay early. Payments are applied once received.
- The Municipality does not accept e-transfers. Please use the bill payment method above.
- Need help? Email [info@lornemb.ca](mailto:info@lornemb.ca) or call 204-744-2133—we're happy to assist.
- As of April 1, 2025, property owners are responsible for all bills. Renters no longer receive a copy of the utility bill. Owners must communicate directly with their renters.